



**PARKES INTERNATIONAL
CONFERENCE CENTRE**



CORPORATE EVENTS PACKAGE



SOUTHERN CROSS
MOTEL GROUP

Corporate Events Package

Parkes International Conference Centre is a premier venue for hosting conferences, meetings, and corporate events in Parkes and offers a range of accommodation and services for the business traveller including our professional and spacious conference room, a function room and dining area.

Whether you're hosting a corporate event, a professional training session, or a community gathering, the Parkes International Motel Conference Centre offers functional business facilities and exceptional service. With its focus on creating a productive and enjoyable atmosphere, this conference centre is the ideal choice for your next corporate event, right in your Parkes Accommodation precinct.

Located within the motel complex, this state-of-the-art facility offers a range of versatile spaces and modern amenities to accommodate a variety of needs. The conference centre features spacious meeting rooms equipped with the latest audiovisual technology, including projectors, sound systems, and high-speed internet access. Whether you're hosting a small business meeting, a training workshop, or a large-scale conference, the conference centre can be tailored to suit your specific requirements.

With flexible room configurations, the conference centre can accommodate both intimate gatherings and larger groups. The layout and furnishings are designed to promote productivity and comfort, creating an environment conducive to effective communication and collaboration. Additionally, the centre offers breakout areas where attendees can relax, network, or enjoy refreshments during breaks.

One of the key advantages of choosing Parkes International Conference Centre is its convenient location. Situated within easy reach of major transportation routes and the town's amenities, it offers accessibility for both local and out-of-town attendees. The motel's on-site accommodation is an added benefit, providing a seamless experience for participants who can stay just steps away from the conference venue.

Catering services are available, ensuring that guests are provided with delicious and nourishing meals throughout the day. From energizing breakfasts to lunches and custom menus for special events, the culinary team can accommodate various dietary preferences and requirements.

From the initial planning stages to the successful execution of your event, our experienced staff are committed to providing a professional and personalized experience that exceeds expectations.

Room Hire - \$300

RED GUM LOUNGE

The Red Gum Lounge offers access to our extensive bar space with table and chair seating, privacy, ambient lighting and fireplace. (30 Guests)

Inclusions:

- Licensed bar facilities
 - Catering
- Table and chair seating
 - Standing room
 - Bar seating
- TV & speaker sound system

THE COLLECTIVE

The Collective offers flexible seating options perfect for business conferences, product launches, and seminars. (25-50 Guests)

Inclusions:

- Rectangle tables available in u-shape or meeting setting
 - Large round tables seating for 8-10 guests
 - Catering
 - Linen, crockery & cutlery
 - Free Wi-fi
 - Projector and Screen
 - Whiteboards and markers
 - Water station
- PA system and microphones
 - Lectern

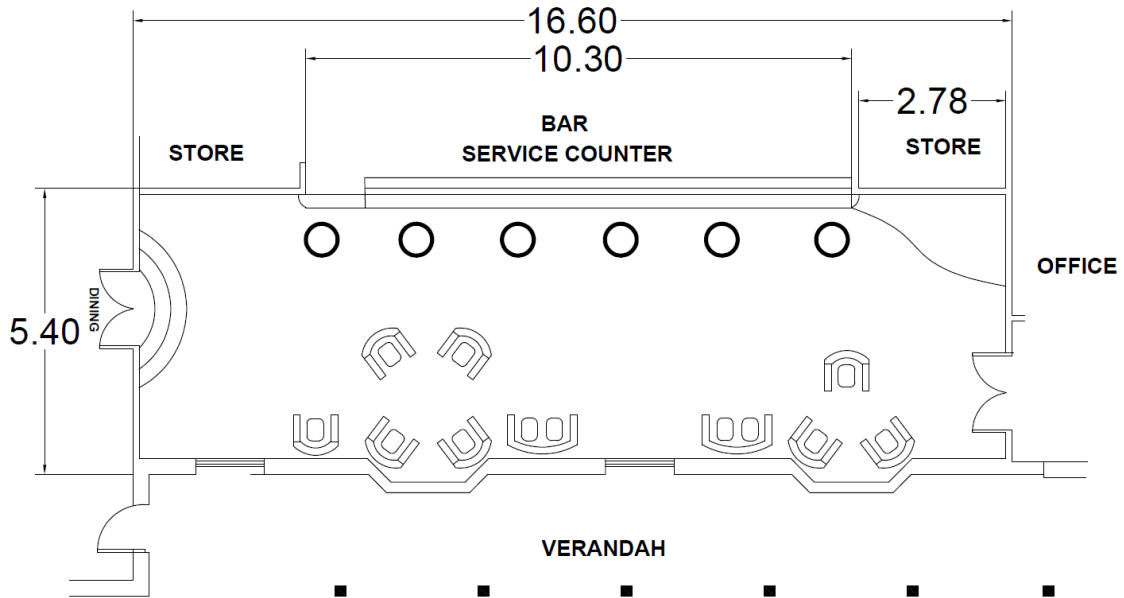
THE GATHER

The Gather is our venue space for larger events such as workshops or corporate formal dinners, with easy access to our licensed bar. (100 Guests)

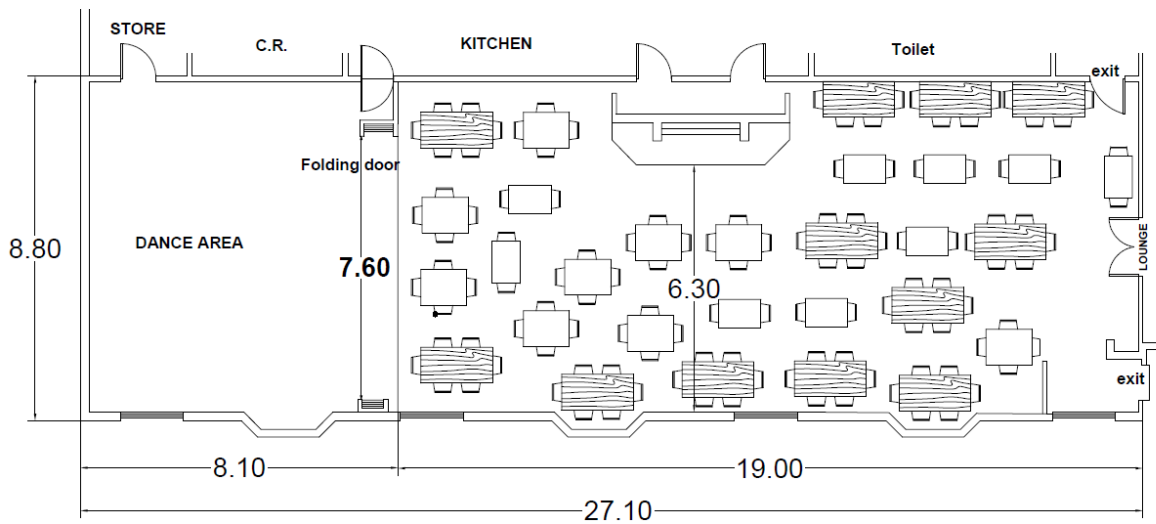
Inclusions:

- Large round tables seating 8-10 guests
 - Customisable decorations
 - Bar facilities
 - Catering and event planning
 - Linen, crockery & cutlery
- Additional area segregated with a dancefloor and additional seating
 - Projector and screen
- PA system and microphones

Red Gum Floor Plan



Conference Centre Floor Plan



Catering Options

Morning Tea - \$23.00 per person

- Selection of home-made savoury and sweet scones served with fruit chutney, Chantilly cream and a selection of jams
- Fruit Platter comprising of watermelon, pineapple, rock melon, apple and orange slices
- Mini croissants served with ham, cheese and tomato relish

Lunch - \$29.00 per person

- Selection of sandwiches and wraps
- Selection of hot savouries which may include arancini balls, spring rolls, party pies, sausage rolls, honey soy chicken wings, buffalo wings, mini dim sims, vegetable samosas, etc

(All savoury selections will include a choice of dipping sauces)

Afternoon Tea - \$23.00 per person

- Selection of cakes and slices comprising of banana cake, white chocolate and raspberry slice, carrot cake, chocolate slice, etc
- Charcuterie board including a selection of locally sourced cheeses, cured meats, dips, breads, biscuits and dried fruits.

These selections above can be ordered individually, or booked for a full day package which would include the \$300 room hire plus \$75 per person for morning tea, lunch and afternoon tea.

Set Menus:

We also have a set menu option available for your function:

2 courses - \$65.00 per person

3 courses - \$75.00 per person

The above catering options can be amended, or we can create a customized package just for your event.

Corporate Events Accommodation Options

All our corporate events guests are offered a discounted rate upon request.

Please ask your attendees to call Parkes International or Southern Cross Motel Group directly, and identify their association with your function, to secure the discounted rate.

Parkes International Room Types:

Queen Studio	Sleeps 2	1 x Queen bed, ensuite, toaster, smart TV, tea/coffee facilities, free wi-fi
King Studio	Sleeps 2	1 x King bed, ensuite, mini fridge, microwave, toaster, smart TV, tea/coffee facilities, free wi-fi
Twin Room	Sleeps 3	1 x Queen bed and 1 x Single bed, ensuite, mini fridge, microwave, toaster, smart TV, free wi-fi
Family Room	Sleeps 4	1 x Queen bed and 2 x Single beds, ensuite, sofa beds, lounge area, smart TV, fridge, free wi-fi

Photos



Booking Terms & Conditions

Terms and conditions apply to all events. To finalise an event booking with Parkes International Conference Centre, please complete and return the booking confirmation form.

We look forward to hosting your next event.